

USI Application Form

USI Application / Verification Form																	
<i>If you are completing this form electronically, press Tab on your keyboard to go the next cell. The cell will automatically expand to accommodate your text. If you are writing, please write clearly. If you require help with this form please call 1300489131 for assistance.</i>																	
Date:																	
Name (Use your Legal Name – it must match the ID you have used or will use to create your USI)																	
Title:		☐	Mr		☐	Mrs		☐	Miss		☐	Ms					
Surname:							Given Names:										
Date of Birth						Gender											
Day/Month/Year																	
						☐		Male		☐		Female		☐		Other	
What is the address of your usual residence? (NOTE: Physical address where you usually reside not post office box)																	
Street Address																	
Suburb								State				Post Code					
What is your postal address? (If different from residential address above)																	
Street Address																	
Suburb								State				Post Code					
Contact Details																	
Phone Contact:								Email Contact:									
Unique Student Identifier (USI):																	
IMPORTANT: To receive your Qualification or Statement of Attainment on successful completion of your course you will need to hold a valid USI. Select and complete one (1) of the following options.																	
Option 1 (Already have USI) – Preferred option																	
☐		I already have a USI and I give PCS permission to verify my USI.						My USI # is:									
OR																	
Option 2 (Creating own USI)																	
☐		I do not hold a USI. I will create my own USI account and provide my USI to PCS along with permission to verify my USI prior to my course completion.															
IMPORTANT: To create your own USI visit: http://www.usi.gov.au/Pages/default.aspx																	
OR																	
Option 3 (PCS to Create USI – available only in the event you are unable to create your own USI)																	

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☐	I am unable to create my own USI and I give permission to PCS to create a USI Account on my behalf. I have provided PCS with the document number of the following form of Personal Identification (ID) detailed below.		
☐	Drivers Licence (Australian)	☐	Overseas Passport (Current)
☐	Other(contact PCS for confirmation)		
Document Identification Number:			
Country of Birth		Town / City of Birth	
IMPORTANT: For this service there will be a processing period of 5-10 business days.			

Applicant Declaration	
This section must be completed. If left blank, PCS Application / Verification will not be processed.	
☐	I have read, understood and agree to PCS's Privacy Policy.
Name :	Signature:
Date:	

PCS Office Use Only							
Application Received:	☐	Yes	Date:		USI Verified	☐	Yes
Verification Confirmation email sent to learner :	☐	Yes	Date:		USI Not Verified	☐	Yes
PCS Staff Member:					Date:		
Admin Comments:							

For all USI Applications / Verification / Enquiries Post to:	
Level 2, 47 Rickard Road, Bankstown 2200 +61 2 8068 0265 +61 439 543 500 1300 489 131	Email: info@pacific.edu.au